

Gurugram University, Gurugram

(Established by the State Legislature Act 17/2017)

Sector 51, Gurugram -122003 (HARYANA)



Agenda for 09th Meeting of the Academic Council of Gurugram University, Gurugram scheduled to be held on 19.08.2022 at 10:30 am in Board Room of the University

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Item No.AC/09/01: To confirm the minutes of the 8th meeting of the Council held on 24.01.2022

The minutes of 8th meeting of the Academic Council held on 24.01.2022 were circulated amongst the members. The copy of minutes is placed as Annexure-A. No comments were received from any member.

Now, the minutes are placed before the Council for confirmation.

Item No.AC/09/02: To report the action taken, wherever required, on the decisions taken by the Academic Council in its 8th meeting.

The action taken report on the decisions taken by the Academic Council in its 8th meeting held on 24.01.2022 is placed before the Council for information and suggestions, if any:

Item No	Title	Action taken
1.	Confirmation of Minutes of last meeting	Minutes were confirmed.
2.	Follow up action taken report	The report was noted.
3.	Scheme & Syllabus of Hindi for UG programmes	Circulated to all concerned
4.	Scheme & Syllabus of Management and revised syllabus of BTTM	Circulated to all concerned
5.	Amendment to Clause 27 of University Statute 39	Circulated to all concerned
6.	Provisional affiliation to State Institute of Advanced Studies in Teacher Education (SIASTE), Gurugram	Conveyed to all concerned
7.	Amendment to PhD Ordinance	Circulated to all concerned
8.	Full tuition fee concession to the students	Circulated to quarter
9.	Increasing seats in M.Com. integrated course	concerned and included in
10.	Increasing seats in M.A. English course	the Information Brochure 2022-23
11.	Scheme & Syllabus of 3 rd semester of LLB 3 year course	Circulated to all concerned
12.	Scheme & Syllabus of LLM 2-year course	Circulated to all concerned
13.	Syllabus and scheme of PhD Course work	Circulated to all concerned
14.	Scheme of Exam of M.A. in JMC	Circulated to all concerned

15.	Allotment and supervising the PhD students	Circulated to all concerned
16.	Scheme of Exam of M.A - Social work programme & Open Elective Course	Circulated to all concerned
17.	Scheme of examination of M.A - Political Science	Circulated to all concerned
18.	Annual system of Exam for B.PT & M.PT Programmes	Circulated to all concerned
19.	Recognition of University under Section 12(b) of the UGC Act 1956	
20.	Constitution of Internal Quality Assurance Cell	
21.	Scheme & Syllabus of examination of MBA Integrated and adoption of selected modules in MBA Integrated for Blending Learning approach, Ph.D. course work of Commerce and Management	Circulated to all concerned
22.	Starting of new courses in UTD under Faculty of Engineering and Technology from the session 2022-23	Circulated to all concerned and included in
23.	Starting of new courses in UTD under Faculty of Commerce and Management from the session 2022-23	the Information Brochure 2022-23.
24.	Revised panel of experts for the Selection Committees to the post of Teaching Staff	Updated
25.	Massive Open Online Courses (MOOCS) offered through SWAYAM-NPTEL	Quarter concerned has been informed
26.	National Academic Depository scheme via. Digi-locker	Circulated to all concerned
27.	Fee to be paid to member of Inspection Committee	Conveyed to all concerned
28.	Scheme & Syllabus of Ph.D. Course work of Department of Commerce	Circulated to all concerned
29.	Scheme of Examination for MCA and B.Tech.	Circulated to all concerned

Item No.AC/09/03: To ratify the decision taken by the Vice Chancellor under section 11(7) of the University Act.

As the Chairman of the Academic Council, the Vice Chancellor under section 11(7) has taken the following decisions which are placed before the Council for ratification:

- a) Approved the Scheme & Syllabus of B.A JMC as per recommendations of the UG Board of Studies of Journalism & Mass Communication vide its meeting held on 23.12.2021.
- b) Approved the Scheme & Syllabus of Physiotherapy programmes as per recommendations of the UG Board of Studies of Physiotherapy vide its meeting held on 22.01.2022.
- c) Approved the proposal of Chairperson, Department of Social Work for distribution of marks for the open elective paper confirmative with other papers for semester II and III of MA Social Work. The scheme is slightly amended in previously approved scheme of MSW effective from session 2021-22.
- d) Considering various requests from the students for the extension of last dates for submission of Migration Certificates of the pending students of various programmes of UTDs & Affiliated Colleges, approved the proposal of Registration & Scholarship Branch to the extension the last dates as follows:

Sr.	Admission Year	Last Date for submission of Migration Certificates along with Late Fees
1	2018-19	Up to 31-08-2022 with a late fee of Rs. 5,000/-*
2	2019-20	Up to 31-08-2022 with a late fee of Rs. 4,000/-*
3	2020-21	Up to 31-08-2022 with a late fee of Rs. 3,000/-*
4	2021-22	Up to 30-06-2022 with a late fee of Rs.2,000/-
		Up to 31-08-2022 with a late fee of Rs.2,500/-

** along with affidavit duly signed by 1st Class Magistrate to the effect that he/she did not appear in any exam form any other University/Board simultaneously.*

- e) On the recommendations of the Committee, approved that the students who have submitted photocopies of Migration Certificates at the time of admissions may be granted one time exemption for submission of Original Migration Certificates for the session 2019-20 and 2020-21 as the University was newly established and the colleges were affiliated with the University first time in the session 2019-20 and also the lockdown was imposed during the session 2020-21 due to COVID-19 pandemic.
- f) Approved the Information Brochure for admission to various programmes in Academic Session 2022-23 (Copy of the brochure at Annexure-B).

Item No.AC/09/04: To consider & approve the start of new programmes in the UTDs from the session 2022-23

It is brought to the notice of the Council that the following new programmes are being started w.e.f session 2022-23:

Sr.	Programme	Duration	Intake	Fee (Rs/ year)	Mode of Admission	Eligibility Criteria
Department of Media Studies						
1	M.A (Mass Communication)	2 Years (4 Sem.)	20	30,770/-	On the basis of merit of qualifying exam	Bachelor's degree in any of discipline with at least 45% marks in aggregate (42.75% in case of SC/ST/Divyang candidates of Haryana only)
2	M.A (Mass Communication) Integrated	5 Years (10 Sem.)	40	30,770/-	On the basis of merit of qualifying exam	10+2 from BSE Haryana or of any other Board recognized as equivalent thereto, with a minimum of 50% marks in aggregate (47.5% in case of SC/ST/ Divyang candidates of Haryana only)
3	B.Sc. (Animation)	3 Years (6 Sem.)	40	85,270/-		
4	P.G. Diploma in Japanese	1 Year	20	50,270/-	On the basis of merit of qualifying exam	Bachelor's degree in any of discipline with at least 45% marks in aggregate (42.75% in case of SC/ST/Divyang candidates of Haryana only)
5	P.G. Diploma in German	1 Year	20	50,270/-		
6	6 months Certificate Programme in Anchoring		20	30,770/-		
7	Certificate Programme in Videography & Photography	6 Months	20	30,770/-	10+2 Examination from Board of School Education, Haryana or of any other Board recognized as equivalent thereto, with a minimum of 50% marks in aggregate (47.5% in case of SC/ST/ Divyang candidates of Haryana only)	
Department of Management						
1	MBA (Hospitality Management)	2 years (4 Semester)	60	1,30,270/-	50% weight-age Graduation score & 50 % for Interview	Bachelor's Degree in any discipline from a recognized University, with a minimum of 50% marks (47.5 in case of SC/ST/Divyang candidates of Haryana)
2	PG Diploma in Business Analytics	1 Year (2 sem)	30	75,270/-	50% weight-age Graduation score & 50 % for Interview	Bachelor's Degree in any discipline from a recognized University, with a minimum of 50% marks (47.5 in case of SC/ST/Divyang candidates of Haryana)
3	PG Diploma in Digital Marketing	1 Year (2 sem)	30	75,270/-		

Department of Engineering & Technology						
1	B.Tech. CSE (Internet of Things)	4 Years (8 Sem)	60	75,270/	Through Haryana State Technical Society & remaining seats, if vacant open counseling	10+2 in Science Stream from Board of School Education, Haryana or of any other Board recognized as equivalent thereto, with Physics, Chemistry, Mathematics and English obtaining at least 50% marks in aggregate (47.5% in case of SC/ST/Divyang candidates of Haryana only)
2	B.Tech CSE (Cyber Security)	4 Years (8 Sem)	60	75,270/		
3	B.Tech Electronics Engg (VLSI Design Technology)	4 Years (8 Sem)	60	75,270/		

Further, this University has signed a MoU "Pavitra Institute of Health Sciences, Bhondsi" and started the under-mentioned programmes in collaboration w.e.f Session 2022-23 at this Institute as off-site campus, after verifying that the requisite faculty, infrastructure, laboratories and other resources are available in this Institute. The University will share the proportion of the fee with this Institute for availing these resources of the Institute. Copy of the MoU is at Annexure-C.

- 3 years B.Sc in Medical Lab Technology
- 3 years B.Sc in Operation Theater Technology
- 3 Years B.Sc in Radio Imaging Technology
- 2 years Diploma in Medical Lab Technology
- 2 years Diploma in Operation Theater Technology
- 2 Years Diploma in Radio Imaging Technology

The Scheme and syllabus of above programmes are being considered by the UG Board of studies under Faculty of Life Sciences and will be put up in next meeting of the Council.

The same is placed before the Council for consideration and approval.

Item No.AC/09/05: To nominate two persons as member of the Admission Committee from amongst the members of the Academic Council as per Clause (1) (I) (i) of the Chapter III, Calendar Volume I.

It is brought to the notice that Admission in the University Teaching Departments and University maintained/recognized Colleges shall be regulated by a Committee which includes *"Two members to be nominated by the Academic Council, from among its own members, for a term of two years"*

Accordingly, it is put up before the Council for nomination of two members.

Item No.AC/09/06: To consider the recommendations of the DRC w.r.t PhD syllabus and exemption from course work for M.Phil degree holder students as per the UGC regulations dated 5th May, 2016.

The DRC vide its minutes of meeting held on 09.05.2022 recommended the followings:-

1. The syllabus of the PhD Course work in Psychology.
2. As per UGC regulations dated 5th May, 2016 a student holding M.Phil degree may be exempted from doing the PhD course work.
3. The Committee recommended an amendment in the PhD Ordinance so that uniformity will be maintained across the faculties regarding exemption from PhD course work to students who are M.Phil degree holders.

Clause 3.2 and 7.6 of UGC Notification dated 5th May, 2016 for the minimum standards and procedure for award of M.Phil/PhD Degrees are reproduced as under:-

"3.2. Candidates who have cleared the M.Phil course work with at-least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) and successfully completing the M.Phil Degree shall be eligible to proceed to do research work leading to the PhD Degree in the same institution in an integrated programme. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time.

7.6. Candidates already holding M.Phil Degree and admitted to the PhD programme, or those who have already completed the course work in M.Phil and have been permitted to proceed to the PhD in integrated course, may be exempted by the Department from the PhD course work. All other candidates admitted to the PhD programme shall be required to complete the PhD course work prescribed by the Department."

The above recommendations of the DRC are placed the Council for consideration & approval.

Item No.AC/09/07: To consider & approve the criteria for admission and revision in the fee of various programmes as recommended by the Committee of all Deans & Chairpersons

It is brought to the notice of the Council that all the Deans & Chairpersons during various meetings held with the Vice Chancellor and Registrar resolved the following criteria for Admission for the session 2022-23:-

1. Admission of B.Tech and B.Pharma including LEET are to be made through central counseling by Haryana State Technical Education Society and the remaining seats, if vacant, will be filled through open counseling.
2. The University shall conduct its own entrance test for MBA and M.Com programmes.
3. Admissions to other UG/PG programmes are to be made on the basis of merit in qualifying examination.
4. The Fee structure for existing as well as new programmes of UTDs have also been proposed to be revised (Copy of the brochure at Annexure-B).
5. On the recommendations of the Dean Faculty of Law, the number of seat in LLM programmes is reduced to 30 for the Academic session 2022-13.
6. The SC student claiming zero fee admission must submit an undertaking/affidavit stating that he/she will deposit the full fee incase State Govt. does not provide the scholarship.
7. In case, result of final semester of the candidates is not declared up to last date of submission of application form for admissions, merit shall be prepared on the basis of total marks obtained up to pre-final examinations.

The above recommendations are placed the Council for consideration & approval.

Item No.AC/09/08: To consider and approve the recommendations of the Committee regarding to review the existing Fees/ late fees related to Registration & Scholarship Branch.

This University had framed the fees structures (related to R&S) on the pattern of other State Universities. Now, such fee structure has been revised in nearby State Universities including MDU, Rohtak w.e.f. academic session 2022-23. The similar proposal was submitted by Registration & Scholarship Branch of this University and a committee was constituted to review and recommend the same.

The recommendations of the Committee vide its meeting held on 01-06-2022 are placed before the Council at Annexure D for consideration and approval.

Item No.AC/09/09: To consider the recommendation of the Dean Academic Affairs for PhD programme for senior officials from various Govt. organizations, armed forces, Corporate/Industry and other experienced professionals from different fields.

The University has been receiving requests for Ph.D. programme from the senior officials from various Govt. organizations, armed forces, corporate/industry and other experienced professionals from different fields. Dean Academic Affairs considered such requests and recommended the following provisions by making requisite amendments in Clause 3 of PhD Ordinance. The Clause 3.4.a may be added as below:-

1. One seat in each Department offering the PhD programme shall be given to senior military officials, top corporate managers and other experienced professionals from different fields as supernumerary seats. In any case the limit of UGC will not exceed.
2. The provision for completing the six month course work shall be made online.
3. Ph.D. fee for the supernumerary candidates may be more than the regular students/Ph.D. scholars. It will be determined by University from time to time.
4. Senior official means that the new entrants will have at-least 15 years work experience in respective fields.
5. The other terms and conditions will be applicable as per UGC guidelines.

The above recommendations are placed before the Council for consideration and approval.

Item No.AC/09/10: To consider the recommendations of the Committee constituted for establishment the Research and Development Cell in the University

It is brought to the notice of the Council that a committee of following officers was constituted for Establishment of Research and Development Cell in the University

- Dean Academic Affairs
- Dean Faculty of Life Sciences
- Dean Management Studies
- Chairperson, Deptt. of Public Administration

The Committee recommended the followings:-

- A. Research & Development Cell should be established as per UGC guidelines.
- B. A Coordinator/Director may be appointed on term basis, at par with Chairperson of the Department and will perform the following duties:
 1. Promote the Research & Development
 2. Invite Research Projects to be submitted to UGC/AICTE & other funding agencies
 3. Prepare the Comprehensive Database on Research Publications
 4. Maintain the record of Conferences/seminars/workshops, Etc. organized
 5. Framing and applying Consultancy Rules
 6. Any Other duty to be assigned from time to time
- C. A Corpus may be created for funding of research paper for National and International Conferences/seminars/workshops as per UGC guidelines &

The above recommendations are placed before the Council for consideration and approval.

Item No.AC/09/11: Ex-post approval for regularization of admissions in Rishikul Sanskrit College, Gurugram for the session 2021-22.

It is submitted that Rishikul Sanskrit College, Gurugram was granted approval for continuation as associated college of this University vide letter no. GUG/CB/2022/2096 dated 02.02.2022 for the session 2021-22 & 2022-23 as per the decision of State Government regarding territorial jurisdiction of the Colleges situated in particular districts. This College had submitted the online RRs of 137 Students for Shastri Course for the Session 2021-22, but the fee and hard copy of RR along with supporting documents could not be submitted as fee structure (RR/CR) of this course was not finalized. Prior to grant of approval by this University, the said College was associated with MDU, Rohtak and these students were admitted by the College as per the norms of MDU, Rohtak.

Further, the college vide letter No.RSM/GGN/06/21 dated 20-06-2022 had requested to the University for ex-post approval for regularization of above cited admissions of 137 students of Shastri Course in Rishikul Sanskrit College, Gurugram for the session 2021-22 along with the permission to submit the RRs without any late fee as per the RR/CR fee (Rs.700/500) prescribed by MDU, Rohtak. The College has also submitted an affidavit in this regard. The proposal was submitted by R&S Branch for consideration of request of the college and the Vice-Chancellor in the interest of the students as a special case had approved the same of the University Act.

Accordingly, the matter is placed before the Council for ex-post facto approval.

Any Other Item With The Permission Of The Chair

M. Singh
14/8/22

[Signature]

Gurugram University, Gurugram

(Established by the State Legislature Act 17/2017)

Sector 51, Gurugram -122003 (HARYANA)



Additional Agenda for 09th Meeting of the Academic Council of Gurugram University, Gurugram scheduled to be held on 19.08.2022 at 10:30 am in Board Room of the University

Item No.AC/09/12:

To consider and approve to include the name of experts of Animation & Multimedia in University Panel of Experts.

As the University has started the new course of Animation & Multimedia therefore the subject experts of Animation and Multimedia has to be included in the University Panel of Experts. Accordingly, the panel of experts for Animation and Multimedia is proposed and put up on the Table before the Council for consideration and approval.

Item No.AC/09/13:

To consider the recommendations of the UG and PG Board of Studies in Commerce and Management and Board of Faculty for the following programmes w.e.f. session 2022-23.

The UG and PG BOS, Board of Faculty in its meeting held on 07.06.2022 recommended the scheme and syllabus of following programmes as per NEP-2020 Annexure F:-

1. MBA
2. MBA Integrated
3. PG Diploma in Business Analytics
4. PG Diploma in Digital Marketing and
5. MBA (Hospitality Management)

The following recommendations were also made:-

- a. Minor rectification in the syllabus of BTTM were made in subject code 21BTTM601, 21BTTM603 and 21BTTM705
- b. Revision in the syllabus of BBA by adding Internship and option to earn Credits from SWYAM and e-PG Pathshala etc.
- c. The internship duration reduced from 8 weeks to 6 weeks of MBA 2 years batch 2021-23 and MBA integrated batch 2018-23 due to COVID-19 as a special case.

The above recommendations are placed before the Council for consideration and approval.


Registrar